

Aldermen

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Dana E. Outlaw
Mayor

Mark A. Stephens
City Manager

Memo to: Mayor and Board of Aldermen

From: Mark A. Stephens, City Manager

A handwritten signature in black ink, appearing to read "Mark A. Stephens", followed by the date "6/6/19".

Date: June 6, 2019

Re: June 11, 2019 Agenda Explanations

- 1. Meeting opened by Mayor Dana E. Outlaw. Prayer Coordinated by Alderman Kinsey. Pledge of Allegiance.**
- 2. Roll Call.**
- 3. Request and Petition of Citizens.**

This section of the Agenda is titled Requests and Petitions of Citizens. This is an opportunity for public comment, and we thank you for coming to the Board of Aldermen meeting tonight to share your views. We value all citizen input.

Speaker comments are limited to a maximum of 4 minutes during the public comment period. At the conclusion of 4 minutes, each speaker shall leave the podium. Comments will be directed to the full board, not to an individual board member or staff member. Although the board is interested in hearing your comments, speakers should not expect any comments, action or deliberation from the board on any issue raised during the public comment period.

In the board's discretion, it may refer issues to the appropriate city officials or staff for further investigation. If an organized group is present to speak on a common issue, please designate one person to present the group's comment, which shall be limited to a maximum of 4 minutes.

Consent Agenda

4. Consider Adopting a Resolution to Close the 500 Block of Roundtree Street for Colorfest.

(Ward 1) Derrick Bryant, CEO of Colorfest, Inc., has requested the 500 block of Roundtree Street be closed for a Colorfest Community Art event on Saturday, June 29, 2019 from 10 a.m. until 7 p.m. A brief memo from Foster Hughes, Director of Parks and Recreation, is attached.

5. Consider Adopting a Resolution to Close the 500-600 Blocks of Roundtree Street for Craven Terrace's National Night Out Event.

(Ward 1) Latisha Bell, Resident Services Coordinator at Craven Terrace, has requested the 500-600 block of Roundtree Street be closed on August 6, 2019 from 3 p.m. to 9 p.m. for an annual National Night Out event. A brief memo from Mr. Hughes is attached.

6. Approve Minutes.

Minutes from the May 28, 2019 regular meeting are provided for review and approval.

7. Recognition of Graduates of Citizens Police Academy.

Graduates of the recent Citizens Policy Academy will be in attendance to give an overview of their experience. The latest academy marked the 23rd session that has been held.

8. Conduct a Public Hearing on the Rezoning of 2409 Oaks Road from R-6S Residential District to C-3 Commercial District; and

- a) Consider Adopting a Statement of Zoning Consistency; and**
- b) Consider Adopting an Ordinance Rezoning 2409 Oaks Road.**

(Ward 5) Nasr Algaradi, owner of 2409 Oaks Roads, has requested that the ¼-acre parcel be rezoned from R-6S Residential District to C-3 Commercial District. The property is further identified as Tax Parcel ID 8-019-008. A public hearing was noticed and advertised as required. After conducting the hearing, the Board is asked to consider adopting a statement of zoning consistency and an ordinance rezoning the property. A memo from Morgan Potts, City Planner, is attached. Mrs. Potts will share a brief PowerPoint presentation detailing the request and depicting the parcel of land.

9. Consider Adopting a Resolution Approving the FY2019-2023 CDBG Five-Year Consolidated Plan and FY2019 Annual Action Plan.

The FY2019-2023 CDBG Five-Year Consolidated Plan and FY2019 Annual Action Plan have been available for public review and comment since May 10, 2019. A public hearing was held on June 4, 2019, but no questions or comments were received. The Board is now asked to approve both plans. A memo from D'Aja Fulmore, Community Development Coordinator, is attached along with a copy of the plans.

10. Consider Adopting an Ordinance for the Demolition of 602 First Street.

(Ward 2) On February 22, 2018, staff received a complaint from the Police Department about illegal activities occurring around this structure. Upon inspection, the house was found to be vacant and unsecure. Public Works boarded up and secured the structure on February 27, 2018. A hearing was held before the Chief Building Inspector on April 9, 2019, and the property owner was given 60 days in which to bring the structure into compliance. To date, no permits have been applied for and the structure remains noncompliant. Attached is a memo from Jeff Ruggieri, Director of Development Services, a chronological list of events, the order and other documents issued by the Building Inspector, and pictures of the property.

11. Appointment(s).

- (a) Carol Williams' second term on the Planning and Zoning Board has expired, and she is ineligible for reappointment. Alderwoman Harris is requested to make a new appointment to fill this vacancy. The new appointee shall serve a three-year term.
- (b) Rose Williams' appointment on the New Bern Appearance Commission expired February 8, 2019. She is eligible for reappointment, or a new appointment can be made to allow others an opportunity to serve. Mayor Outlaw is asked to make an appointment to serve a three-year term. The ordinance provides appointees shall be residents of the City's planning and zoning jurisdiction and shall, when possible, have had special training or experience in a design field such as architecture, landscape design, horticulture, city planning, or a closely-related field.
- (c) Mattie Tatum's appointment on the New Bern Appearance Commission expired February 22, 2019. She is eligible for reappointment, or a new appointment can be made to allow others an opportunity to serve. Alderman Bengel is asked to make an appointment to serve a three-year term. The ordinance provides appointees shall be residents of the City's planning and zoning jurisdiction and shall, when possible, have had special training or experience in a design field such as architecture, landscape design, horticulture, city planning, or a closely-related field.

- (d) Anne Schout resigned from her seat as an alternate on the Board of Adjustment effective March 1, 2019. Alderman Kinsey is asked to make an appointment to fill the remainder of Mrs. Schout's term, which will expire on November 12, 2021.
- (e) David Griffith's term on the Historic Preservation Commission expired May 15, 2019. He has served two consecutive terms and is not eligible for reappointment. Mayor Outlaw is asked to make an appointment to fill this seat. The new appointee will serve a three-year term.
- (f) Mark Stephens was appointed by the Governing Board to represent the City on the Craven County Tourism Development Authority. His term will expire on June 30, 2019. The Board is asked to consider reappointing him to this seat.
- (g) Ellen Sheridan's term on the Historic Preservation Commission will expire on June 13, 2019. She was appointed on February 12, 2019 to fill the short remainder of Joe Anderson's term. Ms. Sheridan is eligible for reappointment to serve a full three-year term. Alderman Bengel is asked to consider reappointing her or to make a new appointment.
- (h) Willie Newkirk's term on the Planning and Zoning Board will expire on June 30, 2019. He has served for two consecutive terms and is not eligible for reappointment. You are asked to make a new appointment to serve for a three-year term.
- (i) Jon Skinner's term on the Police Civil Service Board will expire on June 30, 2019. He is not eligible for reappointment as appointees cannot serve more than one consecutive term. Alderman Aster is asked to make a new appointment to fill this seat. The appointee will serve a two-year term. The requirements of this position are outlined in the attached memorandum.
- (j) Craig Badder's term on the Police Civil Service Board will expire on June 30, 2019. He is not eligible for reappointment as appointees cannot serve more than one consecutive term. Alderman Kinsey is asked to make a new appointment to fill this seat. The appointee will serve a two-year term. The requirements of this position are outlined in the attached memorandum.

12. Attorney's Report.

13. City Manager's Report.

14. New Business.

15. Closed Session.

16. Adjourn.