



Development Services Department  
303 First St. P.O. Box 1129  
New Bern, NC 28563  
(252) 639-7581

**TO:** New Bern Historic Preservation Commission

**FROM:** Morgan J. Potts, AICP  
City Planner

**DATE:** July 13, 2017

**RE:** Regular Meeting 5:30 PM, Wednesday, July 19, 2017 in the Courtroom, Second Floor,  
City Hall, 300 Pollock St.

**REGULAR MEETING AGENDA – 5:30 PM**

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Officer Elections for July 2017-July 2018
4. Old Business:
  - A. **219 Middle Street**—to include the removal of entryway door on the right portion of the façade and to replace with an operable metal casement window in the primary AVC.
4. Consideration of New Applications:
  - A. **1104 National Avenue**—installation of metal and glass garage doors in the primary AVC.
  - B. **212 New Street**— installation of a new roof over the rear entranceway, installation of a platform and balustrade for HVAC units, & installation of a pergola in the secondary AVC.
  - C. **219 East Front Street**—to include the installation of a wooden 6 foot fence in the secondary and tertiary AVC's, and the installation of wooden landscaping edging in the primary AVC.
  - D. **713 Pollock Street**— enlargement of a window opening to a wooden door opening and the installation of metal stairs in the tertiary AVC.
5. Board Discussion:
  - A. **402 Queen Street**—Request by owner to remove structure from the Demolition by Neglect Property List.
6. Administrative Updates and Minor Works
  - A. **208 Pollock Street**—exterior lighting installation in the primary AVC.
  - B. **403 George Street**—installation of appropriate signage in the primary AVC.
  - C. **712, 713 New St. & 416 Bern St.**—installation of wooden fences in the secondary and tertiary AVC's (submitted prior to removal of item from minor works list)
  - D. **400 New St.**—installation of a historical marker in the primary AVC
  - E. **1229 National Ave. & 600 Edgerton Dr.**—removal of trees in the secondary and tertiary AVC's.
7. General Public Comments
8. Adjourn

***\*Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street).***

*Everything comes together here.*