



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission

FROM: Morgan J. Potts, AICP
City Planner

DATE: August 8, 2017

RE: Regular Meeting 5:30 PM, Wednesday, August 16, 2017 in the Courtroom, Second Floor, City Hall, 300 Pollock St.

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Old Business:
 - A. **713 Pollock Street** (Cammie Lee—GO Architectural Design) — to include the enlargement of a window opening and installing a wood and glass door, and the construction of a wooden staircase in the tertiary AVC
4. Consideration of New Applications:
 - A. **309 Johnson Street** (Fred & Muriel Latham—Richard Parsons)— to include the replacement of a slate roof with a standing seam metal roof and replacement of gutters with half-round galvanized metal gutters in the primary, secondary and tertiary AVC's
 - B. **229 Change Street**— (Barbara Thomas—GO Architectural Design) - to include amending a previously issued COA, which requests an addition to a noncontributing structure, installation of an arbor and the pruning of a tree in the tertiary AVC.
5. Board Discussion
 - A. **402 Queen Street**—Request by owner to remove structure from the Demolition by Neglect Property List.
6. Administrative Updates and Minor Works
 - A. **301 Middle Street**—the addition of temporary signage in the primary AVC.
 - B. **215 Craven Street**—the change in roofing materials on low/flat slope roof
 - C. **722 Pollock Street**—minor landscaping project in the secondary and tertiary AVC.
 - D. **205 New Street**—utility installation in the tertiary AVC.
 - E. **406 Craven Street**— minor landscaping project in the secondary and tertiary AVC.
7. General Public Comments
8. Adjourn

****Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street).***