



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission

FROM: Morgan J. Potts, AICP
City Planner

DATE: September 12, 2017

RE: Regular Meeting 5:30 PM, Wednesday, September 20, 2017 in the Courtroom, Second Floor, City Hall, 300 Pollock St.

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
 2. Approval of Minutes of Previous Meeting(s)
 3. New Business:
 - A. **405 Avenue A**— to include a request to install a metal roof with corrugated pans and a ridge cap in the primary, secondary, and tertiary AVC's (this is an after-the-fact request).
 - B. **317 Pollock St.** — to include the removal of brick masonry, an existing metal door, and a concrete walkway in the tertiary AVC, and to install an aluminum storefront door with a glass transom; installation of exposed aggregate concrete walkway, and the construction of an addition to a contributing structure in the tertiary AVC.
 - C. **414 Pollock St.**— to include the replacement of two wooden doors with a single metal and glass door in the secondary AVC, the installation of exterior lighting in the primary AVC, and the installation of cement coating to façade cornerstones in the primary AVC (the cement cornerstones is an after-the-fact request).
 - D. **205 Pollock St.**—to include the installation of a metal garage door on a non-contributing structure in the tertiary AVC.
 4. Administrative Updates and Minor Works
 - A. **611 Craven St.**—minor landscaping project in the tertiary AVC.
 - B. **312 Johnson St.** — minor landscaping project in the secondary AVC.
 - C. **214 Pollock St.**—repointing of masonry in the primary, secondary and tertiary AVC's.
 - D. **701 Broad St.**—repointing of masonry for two chimneys in the primary AVC.
 - E. **216 Metcalf St.**—minor landscaping project in the tertiary AVC.
 - F. **513 Middle St.**—minor landscaping project in the secondary AVC.
 - G. **501 Metcalf St.**—installation of a historical home marker in the primary AVC.
 5. General Public Comments
 6. Adjourn
- *Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street).***