



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission

FROM: Morgan J. Potts, AICP
City Planner

DATE: February 13, 2018

RE: Regular Meeting 5:30 PM, Wednesday, February 21, 2018 in the Courtroom,
Second Floor, City Hall, 300 Pollock St.

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. New Business:
 - A. **207-213 Middle St.**—to include a request to install a wooden fence and a pergola in the primary, secondary and tertiary AVC's.
 - B. **215 Middle St.** – to include the addition of a door in the primary AVC.
 - C. **219 Middle St.**—to include a request to utilize metal casement windows in the primary AVC. **This is an amendment to a current COA.**
 - D. **508 Metcalf St.** – to include changing window configuration in the tertiary AVC and removal of a chimney in the secondary AVC.
 - E. **706 Craven St.** - to include the addition of a foundation and steps to an accessory structure in the tertiary AVC. **This is an amendment to a current COA.**
 - F. **722 Pollock St.**—to include a request to install a 6/6 window in the secondary AVC.
 - G. **Prevention of Demolition By Neglect Additions and Removals**
4. Administrative Updates and Minor Works
5. General Public Comments
6. Adjourn

**Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street) and on the Development Services website.*

**Individuals with disabilities requiring special assistance to access the second floor should call (252) 639-7501 no later than 3:00 PM the date of the meeting.*