



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission

FROM: Morgan Potts, AICP, City Planner

DATE: May 7, 2018

RE: Regular Meeting, 5:30 PM, Wednesday, May 16, 2018, in the Courtroom,
Second Floor, City Hall, 300 Pollock Street

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Old Business
 - A. **508 Middle St.**—to include a request to modify the fenestration in the primary AVC and to construct an addition in the tertiary AVC.
 - B. **413 George St.**—to include a request to install a 4 foot wooden fence and gates with dog eared pickets in the primary AVC; to install a 6 foot fence in the secondary and tertiary AVC's. **This is an after the fact request.**
4. New Business
 - A. **509 New St.**—to include a request to remove a fence in the primary AVC.
 - B. **519 Metcalf St.**—to include a request to install a privacy fence in the secondary AVC.
 - C. **406 Hancock St.**—to include the installation of a pergola/trellis, expansion of decking, and replacement of a window with a full lite door; installation of a gutter system and downspout on an existing accessory structure, all located within the tertiary AVC.
 - D. **1229 National Ave.**—to include a request to install a privacy fence in the secondary AVC and the construction of an accessory structure in the tertiary AVC.
 - E. **901 & 903 & 905 Broad St.**—to include a request to modify the exterior fenestration of the structures in the primary AVC.
5. Nomination Committee & Board Vacancies
6. Prevention of Demolition By Neglect Update
7. Administrative Updates and Minor Works
 - a. 513 Pollock St.—gutter installation
 - b. 317B Pollock St.—signage installation
 - c. 216 Metcalf St.—installation of historical home signage
 - d. 421 S. Front St.—installation of signage
 - e. 219 Pollock St.—landscaping
 - f. 223 Craven St.—signage installation
 - g. 609 Hancock St.—tree removal
7. General Public Comments
8. Adjourn

****Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street) and on the Development Services website.***

****Individuals with disabilities requiring special assistance to access the second floor should call (252) 639-7501 no later than 3:00 PM the date of the meeting.***