



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission

FROM: Morgan Potts, AICP, City Planner

DATE: July 11, 2018

RE: Regular Meeting, 5:30 PM, Wednesday, July 18, 2018, in the Courtroom,
Second Floor, City Hall, 300 Pollock Street

AMENDED REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. New Business
 - A. **317 Middle St.**—to include a request to remove a street tree in the primary AVC.
 - B. **712 New St.**—to include a request to install an accessory structure in the tertiary AVC.
 - C. **1220 National Ave.**—to include a request to install a privacy fence, in ground pool, accessory structure in the tertiary AVC; to install brick pavers and 2 fence corners in the primary AVC.
 - D. **212 New St.**—to include a request to utilize shingle or slate roofing material on a roofing addition in the primary AVC. **This is an amendment to an active COA.**
 - E. **222 Change St.**—to include a request to install an accessory structure, pavers, gazebo/pergola, HVAC screening materials and extend the height of the existing brick masonry walls, all in the tertiary AVC.
 - F. **213 New St.**—to include a request to remove balustrades and balusters for the purpose of installing a mechanical elevator lift in the tertiary AVC.
 - G. **315 Avenue C**—to include a request to install an accessory structure in the tertiary AVC, an arbor and wooden picket fence in the primary and secondary AVC's.
 - H. **223 Middle St.**—to include the modification of the front façade in the primary AVC; the demolition of accessory structures and modification of the rear façade in the tertiary AVC. **This is an after the fact request.**
4. Administrative Updates and Minor Works
 - a. Design Review Procedures, Section 15-423. – “Application procedures.”
 - b. Minor Works
 - i. 611 E. Front St.—gutter installation
 - ii. 413 Broad St.—installation of a canvas awning
 - iii. 706 Craven St.—installation of shingles on an accessory structure
5. General Public Comments
6. Adjourn

****Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street) and on the Development Services website.***

****Individuals with disabilities requiring special assistance to access the second floor should call (252) 639-7501 no later than 3:00 PM the date of the meeting.***