



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission

FROM: Morgan Potts, AICP, City Planner

DATE: December 12, 2018

RE: Regular Meeting, 5:30 PM, Wednesday, December 19, 2018, in the Courtroom,
Second Floor, City Hall, 300 Pollock Street

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. New Business
 - A. **407 Johnson St.**—to include a request to remove a tree in the primary AVC.
 - B. **704 Broad St.**—to include a request to change roofing material from standing seam to asphalt shingles.
 - C. **710-712 Craven St.**—to include a request to change the material of entrance doors and windows in the primary & secondary AVC.
 - D. **1110 National Ave.**—to include a request to install a 6' wooden privacy fence & gate in the secondary and tertiary AVC's.
 - E. **702 E. Front St.**—to include a foundation increase and installation of a screened porch with roof in the tertiary AVC.
 - F. **528 E. Front St.**—to include the demolition of a non-contributing structure in the secondary AVC.
 - G. **600 Edgerton Dr.**—to include infill construction in the primary, secondary, & tertiary AVC's.
 - H. **214 New St.**—to include the installation of wooden louvered flood vents, the lowering of existing foundation openings, and the installation of louvered wooden crawl space doors in the primary, secondary and tertiary AVC's, and the elevation of an HVAC unit in the primary AVC.
 - I. **215 Change St.**—to include a request to install wooden louvered flood vents in the primary, secondary and tertiary AVC's and the elevation of an HVAC unit in the secondary AVC.
 - J. **501 E. Front St.**—to include a request to install wooden louvered flood vents in the primary, secondary & tertiary AVC's, wooden louvered crawl space doors, and elevate an HVAC unit in the tertiary AVC, the removal of a door in the secondary AVC, the removal of trees in the secondary AVC
 - K. Administrative Updates and Minor Works
4. General Public Comments
5. Adjourn

****Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street) and on the Development Services website.***

****Individuals with disabilities requiring special assistance to access the second floor should call (252) 639-7501 no later than 3:00 PM the date of the meeting.***