



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission

FROM: Morgan J. Potts, AICP
City Planner

DATE: January 9, 2019

RE: Regular Meeting 5:30 PM, Wednesday, January 16, 2019 in the Courtroom,
Second Floor, City Hall, 300 Pollock St.

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Old Business
 - A. **702 E. Front St.**--to include a foundation increase and installation of a screened porch with roof in the tertiary AVC.
4. New Business:
 - A. **618 E. Front St.**—to include the installation of a screened porch, rear deck and stairs in the tertiary AVC.
5. Administrative Updates and Minor Works
 - A. 1514 National Ave.—tree removal
 - B. 514 E. Front St.—HVAC unit
 - C. 309 Johnson St.—tree removal.
 - D. 202 Johnson St.—tree removal
 - E. 219 Middle St.—signage installation
 - F. HPC Upcoming Vacancies
6. General Public Comments
7. Adjourn

**SPECIAL DESIGN REVIEW MEETING AGENDA – IMMEDIATELY
FOLLOWING PUBLIC HEARING**

Consider certificate of appropriateness applications for proposed major exterior alterations.

- A. **508 Johnson St.**—to include a request to change roofing material from standing seam metal to fiberglass asphalt shingles.
- B. **528 E. Front St.**—to include a request to demolish a masonry wall and columns and a chain link fence in the primary, secondary and tertiary AVC's. **This is an amendment to an existing COA.**

**Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street) and on the Development Services website.*

**Individuals with disabilities requiring special assistance to access the second floor should call (252) 639-7501 no later than 3:00 PM the date of the meeting.*