



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission

FROM: Morgan J. Potts, AICP
City Planner

DATE: February 13, 2019

RE: Regular Meeting 5:30 PM, Wednesday, February 20, 2019 in the Courtroom,
Second Floor, City Hall, 300 Pollock St.

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Presentation of a Certificate of Appreciation by Jeffrey Odham, Mayor Pro Tempore to Joseph Anderson
3. Approval of Minutes of Previous Meeting(s)
4. New Business:
 - A. **1208 National Ave.**—to include a request to install vinyl windows with muntins in the primary, secondary, & tertiary AVC's.
 - B. **710-712 Craven St.**—to include a request to install double hung vinyl windows with muntins in the secondary & tertiary AVC's on a noncontributing structure.
 - C. **225 Broad St.**—to include a request to paint a masonry fence in the primary, secondary & tertiary AVC's and to install a wrought iron gate in the secondary AVC. **This is an after the fact COA.**
 - D. **524 E. Front St.**—to include the removal of a brick column and wall in the primary, secondary & tertiary AVC's.
 - E. **718 Pollock St.**—to include the installation of a standing seam metal roof in the tertiary AVC.
 - F. **614 Craven St.**—to include the installation of wooden louvered flood vents and an HVAC platform in the secondary AVC.
 - G. **220 Craven St.**—to include demolition of a structure with unknown contributing status in the tertiary AVC.
 - H. **Demolition By Neglect Petition to the Chief Building Inspector, 311 Bern St.**
5. Administrative Updates and Minor Works
 - A. 312 Ave B—tree removal
 - B. 220 Change St.—HVAC unit
 - C. 411 Queen St.—landscaping installation
 - D. Request for Vice Chair Nominating Ad Hoc Committee
6. General Public Comments
7. Adjourn

****Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street) and on the Development Services website.***

****Individuals with disabilities requiring special assistance to access the second floor should call (252) 639-7501 no later than 3:00 PM the date of the meeting.***