



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission

FROM: Morgan J. Potts, AICP
City Planner

DATE: May 8, 2019

RE: Regular Meeting 5:30 PM, Wednesday, May 15, 2019 in the Courtroom, Second Floor, City Hall, 300 Pollock St.

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Old Business:
 - A. **219 E. Front St.**—to include the elevation of a contributing structure in the primary AVC and an addition to a contributing structure in the tertiary AVC.
4. New Business:
 - A. **424 Craven St.**—to include the installation of a standing seam metal roof in the primary AVC.
 - B. **207 Broad St.**—to include replacement of concrete front steps and landing with masonry in the primary AVC; the replacement and modification of side entrance steps and the enlargement of roofing overhang in portico in the secondary AVC.
 - C. **211 King St.**—to include the replacement of a standing seam metal roof with shingles on the roof and new standing seam metal for the porch roof in the primary AVC. **This is an after the fact COA.**
 - D. **611 Craven St.**—to include the installation of gutters and an accessory structure in the tertiary AVC; removal of a 6” wooden privacy fence and the installation of a 4” wooden picket fence.
 - E. **210 King St.**—to include the installation of a new wooden window with interior & exterior muntins in the tertiary AVC.
 - F. **309 Pollock St.**—to include the reestablishment of window openings with custom built wooden windows and custom molded fiberglass trim to match original headers in the primary AVC; installation of wooden decking and a metal staircase in the tertiary AVC.
 - G. **218 Metcalf St.**—to include the demolition of a possibly contributing structure and the removal of a chimney in the tertiary AVC and the installation of a new accessory structure; the construction of an addition in the tertiary AVC.
4. Administrative Updates and Minor Works
 - A. 229 E. Front St.—landscaping
 - B. 412 S. Front St.—New Bern bear statue
5. General Public Comments
6. Adjourn

****Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street) and on the Development Services website.***

****Individuals with disabilities requiring special assistance to access the second floor should call (252) 639-7501 no later than 3:00 PM the date of the meeting.***