



Development Services Department  
303 First St. P.O. Box 1129  
New Bern, NC 28563  
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**TO:** New Bern Historic Preservation Commission  
**FROM:** Matt Schelly, AICP, City Planner  
**DATE:** November 12, 2020  
**RE:** Regular Meeting, **5:30 PM, Wednesday, November 18, 2020**, in the Courtroom, Second Floor, City Hall, 303 Pollock St.

**REGULAR MEETING AGENDA – 5:30 PM**

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Hearings on Certificates of Appropriateness:
  - A. **Hearings: Introduction, Swearing-In, Summary of Process**
    - Introduction of Hearings and Rules of Procedure
    - Swearing-In of Speakers
    - Summary of the Hearing Process
  - Applications:**
  - B. **719 E. Front St.** – to include dimensional and window placement revisions to the approved plans for a new infill house.
  - C. **212 Hancock St.** – to include removal of existing stoop and steps, installation of new wood porch structure with standing seam metal roofing, square posts, wood railing, wood decking, brick foundation piers and brick infill, brick and wooden steps, brick landing and terrace, and boxwood hedges, all in the Primary AVC.
  - D. **614 Craven St.** – to include new brick and metal fencing and gate plus wood porch railing in the Primary AVC, and paving and replacement wood window in the Tertiary AVC.
  - E. **415 S. Front St.** – to include louver configuration and walkway roof revisions to the approved plans for a covered deck in the Tertiary AVC.

*\*Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street).*
4. Old Business (non-hearing items tabled or continued from a previous meeting): None
5. General Public Comments

*Everything comes together here.*

6. New Business:
  - A. **Discuss and Decide if the December meetings will be cancelled**
  - B. **Discuss and Decide on the 2021 calendar of meetings**
  - C. **Discuss and decide if an Awards Committee is to be formed**
7. HPC Administrator's Report
  - A. **Report on CoAs Issued since the Day before the Prior Regular Meeting Agenda was posted until the Day before this Agenda Was Posted (10/15/20 - 11/12/20)**
    - MAJORS:
      - 612 New St. – new porch railing, screening the side porch, new wood deck, and a shed.
      - 205 King St. – replacing a wood gate with a decorative metal gate.
      - 830 Queen St. – new wood railing, wood porch ceiling, wood porch lattice skirting, new wood pilasters, and new wood lap siding.
      - 613 Pollock St. - Tryon Palace Garden Cottage – a new accessory structure.
      - 801 E. Front St. – a new design for construction of a new infill house.
      - 811 E. Front St. – construction of a new infill house.
      - 815 E. Front St. – construction of a new infill house.
      - 808 E. Front St. – construction of a new infill house.
      - 219 Middle St. – new rooftop dining area, mechanical enclosure, and metal stairway.
    - MINORS:
      - 728 Queen St. overhead door, awning
      - 831 N Craven St. – fencing
      - 402 Queen St. – foundation infill
      - 610 Metcalf St. ROW – tree removal
      - 616 New St. – tree replacement
      - 610 New St. – porch reroofing
      - 218 Metcalf St. – fencing
      - 201 Johnson St. – generator
      - 511 Metcalf St. – front door
      - 511 New St. – driveway, side steps
      - 203 S Front St. (CCCC) – 18 tree replacements
  - B. **Report on CoA Extensions Issued since the Prior Regular Meeting:**
    - 720 E. Front St. – Extension until November 20, 2021, of the CoA approved November 20, 2019 - a new infill house.
  - C. **SHPO Training – recent HPC group viewing**
    - i. Historic Rehabilitation Tax Credits
  - D. **Other Items and Updates**
    - i.
8. Commissioners' Comments
9. Adjourn