



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission
FROM: Matt Schelly, AICP, City Planner
DATE: October 13, 2021
RE: Regular Meeting, **5:30 PM, Wednesday, October 20, 2021, in the Courtroom, Second Floor, City Hall, 303 Pollock St.**

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-7501 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Hearings on Certificates of Appropriateness:
 - A. Hearings: Introduction, Swearing-In, Summary of Process
 - Introduction of Hearings and Rules of Procedure
 - Swearing-In of Speakers
 - Summary of the Hearing Process
 - Applications:
 - B. **715 E. Front Street** – to include demolition of a contributing structure.
 - C. **302 Broad St.** – to include application of a masonry water repellant in all AVCs.
 - D. **407 Avenue D** – to include a new shed in the Tertiary AVC.
 - E. **810 E. Front St.** – to include a new infill house on a vacant parcel.
- *Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First St.).*
5. Old Business (non-hearing items tabled or continued from a previous meeting): none
6. General Public Comments
7. New Business: 2022 Calendar of HPC meetings
8. HPC Administrator's Report
 - A. Report on CoAs Issued 9/8/2021 – 10/11/2021
MAJORS and AMENDMENTS:

1. 227 E. Front Street – elevating and moving the building, revising the front stairs, relocating the ramp, replacing the rear porch and stairs, adding a second story door
2. 221 S. Front St. – amending the CoA with two windows instead of four

MINORS:

1. 215 Pollock St. – rear stairs
2. 209 Hancock St. – driveway
3. 215 Craven St. – mural
4. 218 Change St. – rear porch roof addition – contact neighbors (later today)
5. 225 C. Broad St. ROW – tree replacement
6. 301 Johnson St. ROW – tree replacement
7. 309 Johnson St. ROW – tree replacement
8. 313 George St. - reroofing
9. 404 Ave C – tree replacement
10. 504 S. Front St. – gravel and door
11. 506 Johnson St. – gutters and downspouts
12. 520 Craven St. ROW – tree replacement
13. 520 Metcalf St. – tree replacement
14. 804 Queen St. – sign, rear ramp

B. Report on CoA Extensions Issued since the Prior Regular Meeting
None

C. Other Items and Updates

9. Commissioners' Comments

10. Adjourn