



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission
FROM: Matt Schelly, AICP, City Planner
DATE: November 9, 2021
RE: Regular Meeting, **5:30 PM, Wednesday, November 17, 2021, in the Courtroom, Second Floor, City Hall, 303 Pollock St.**

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-7501 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
 2. Approval of Minutes of Previous Meeting(s)
 3. Hearings on Certificates of Appropriateness:
 - A. Hearings: Introduction, Swearing-In, Summary of Process
 - Introduction of Hearings and Rules of Procedure
 - Swearing-In of Speakers
 - Summary of the Hearing Process
 - Applications:
 - B. **302 Broad St.** – to include application of a masonry water repellant in all AVCs.
 - C. **810 E. Front St.** – to include a new infill house on a vacant parcel.
 - D. **300 Pollock St.** (City Hall) – to include a 3-story addition, removal of an exterior fire escape stairway, moving flag poles, and replacing plants, all in the Secondary AVC.
 - E. **111 Pollock St.** – to include a porch addition in the Secondary AVC.
 - F. **404 Avenue C** – to include: demolition of the rear 1-story addition, garage, front porch, and side porch; and construction of a new 2-story addition, front and side porch replacements, new workshop, reroofing the entire house with standing seam metal, new driveway, new patio, replacement walkways, and new plantings, in all AVCs.
- *Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First St.).***
5. Old Business (non-hearing items tabled or continued from a previous meeting): none
 6. General Public Comments

7. New Business:
 - A. **CoA Extension:** 720 E. Front St. – extension to November 20, 2022.
 - B. **Trent Court Task Team:** assign team members
 - C. **Establish deadline for Design Review Meeting application items**
8. HPC Administrator's Report
 - A. Report on CoAs Issued 10/12/2021 – 11/10/2021
MAJORS and AMENDMENTS:
 1. 407 Avenue D – to include a new shed in the Tertiary AVC.MINORS:
 1. 207 Hancock St. – portion paved driveway
 2. 311 Hancock – chiller, fencing, shrubs
 3. 403 Avenue C – driveway
 4. 405 Avenue A – repointing, trim, lintels
 5. 504 S. Front St. – walkway, hvac
 6. 711 E. Front St. – driveway
 7. 750 E. Front St. – bulkhead railing
 - B. Report on CoA Extensions Issued since the Prior Regular Meeting
None
 - C. Other Items and Updates
9. Commissioners' Comments
10. Adjourn